



Inclusive Skating Championships: Glasgow 2018

3rd April 2018 – 7th April 2018

**British Inclusive Skating Championships
& International Event**



**Braehead Curling
Ice Rink,
Upper Mall
Intu Braehead
Shopping Centre,
Glasgow G51 4BN**

Entry Pack

Closing Date for Entries 28th February 2018

Please support this charity event by donating through [Virgin money](#)

Official Website: www.inclusiveskating.org



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General Information

Provisional Itinerary

Tuesday 3rd April 2018

10.00am Arrival at rink commences

Registration will open in the morning and is available throughout the event.

Please allow volunteers time to set up.

Practice Ice (timetable to be confirmed after closing date)

Inclusive Skating Classification by appointment

Compulsory Figure Unified Workshop approximately 2pm tbc

Compulsory Figure Competition (timetable to be confirmed after closing date)

Wednesday 4th April 2018

10.00 – 13.00 Compulsory Elements

13.00 – 14.00 Lunch

14.00 -15.30 Solo Pattern Ice Dance

15.30 – 16.00 Pair Skating Compulsory Elements Group

16.00 - 16.30 Preparation for Opening Ceremony

16.30 - 17.00 Opening Ceremony

17.00 – 19.00 Practice Ice (timetable to be confirmed after closing date)

Thursday 5th April 2018

10.00 – 12.30 Free Skating

12.30 – 14.00 Lunch

14.00 – 16.00 Free Skating

16.00 – 19.00 Practice Ice for Free Dance, Pairs, Synchro Group and Team

Friday 6th April 2018

10.00 – 11.00 Pairs Free Skating

11.00 – 12.00 Free Dance

14.00 – 15.00 Synchro Group and Team

15.00- 15.30 Preparation for Awards Ceremony

15.30 – 17.00 Awards Ceremony and Closing Ceremony

17.00 onwards Departures from rink

Saturday 7th April 2018

Dancing on Ice is on Tour in Glasgow and we have 30 seats reserved at SSE Hydro for 15 skaters and 15 carers for the 6.30 show. There is likely to be a high demand for these tickets so please contact Margarita Sweeney-Baird at your earliest convenience if you wish to purchase any of these tickets.

Additional seats can be booked by calling the SSE Hydro box office on 0844 395 4000

Additional activities may be arranged during the morning and early afternoon.

Please note that these times are provisional. The final planned timetable will be available in advance of the competition after the final closing date. All times may vary during the actual competition.

How to enter

1. Please fill out and send in the entry form.
2. Please pay the fee direct to the Inclusive Skating Charity bank account
3. Inclusive Skating may contact you thereafter for classification matters, event planning and planned program content.

Entry Form

All Entry Forms must be fully completed and e-mailed or take a picture of your completed form and send to Margarita Sweeney-Baird, [margarita.msb@gmail](mailto:margarita.msb@gmail.com) or posted to 2 Collylinn Road, Bearsden, Glasgow, G61 4PN by **12 noon on Wednesday 28th February 2018**
Please contact us if you need any help to fill out the form.
We are here to help you – 07813 993 237

Entry Fee

The entry fee for solo competitions will be £50 per skater to cover up to 3 events.
There is an additional £10 for extra solo events entered.
The entry fee is £30 for Synchro Group or pairs or dance couples (2 to 5 skaters) and £50 for Synchro Team (5 to 10 skaters) and £70 Synchro super teams (11 to 16 skaters).
The Team Leader should pay the entry fee for their Synchro group or team super team

The entry fee includes: competition entry, insurance and opening/closing/award ceremonies. Chaperones, Coaches and Facilitators are also given free entry to the event.
Please provide details for the purposes of accreditation.

Please note that the entry fees do not cover the full costs of the event and donations at the event and help with fundraising throughout the year are welcome.

Please note that the entire event is run by volunteers. Chaperones and carers are invited to assist with the smooth running of the event wherever possible.

Entry fees are to be paid by the skaters or their parents and guardians and are due by **12 noon on Wednesday 28^h February 2018**. Please do not send cash through the post.

The entry fee must be paid by bank transfer clearly providing skater's name or the Synchro team name as a reference, to:

Bank of Scotland, Bearsden Branch, PO Box 1000, BX2 1LB

Sort Code 80-05-57

Account Name: Inclusive Skating

Account Number : 06003867

BIC : BOFSGB21372

IBAN: GB93 BOFS 8005 5706 0038 67 .

We reserve the right to refuse entry to anyone whose forms and payments are not returned complete by the deadline. Late entries may be considered at the discretion of the organisers.

The Organising Committee has limited classification places and will limit the entries accordingly. Entries will generally be accepted on a first come first served basis but the Organising Committee will also seek to ensure that as many countries as possible are represented and that skaters with all forms of impairment and ability are included. The Organising Committee has the discretion to accept or reject any entry without reason assigned.

Venues

Main competitions and practices will be held at Braehead. Most of the competitions will be held at Curling Rink. If funds and the number of entries and ice availability permit it is possible that some of the events or activities will be held in the main Braehead arena. The arena is a standard international size ice rink. The harness event will take place at the Time Capsule, Coatbridge in advance of the main event at a date and time to be confirmed. The Time Capsule is located at 100 Buchanan St, Coatbridge ML5 1DL.

Braehead Curling Ice Rink

Braehead Shopping
Centre, Upper Mall,
King's Inch Rd,
Glasgow, G51 4BN
(0) 1387 251 300



Braehead Curling Ice Rink has limited seating capacity with possible extra seating being brought in for the event.

The ice surface is a 7-lane standard curling rink. Approx. 110 x 150 feet.

The facility is heated and is fully covered.

Braehead Curling Rink is located within the Upper Mall of Intu Braehead Shopping Centre close to M8 and Glasgow Airport. The Curling rink is near the centre of the Upper Mall next to the Food court. The arena entrance is adjacent to the Food court on the Lower Mall.

<http://www.curlbraehead.co.uk/rink-details.html>

<http://intu.co.uk/braehead#find-us>

Braehead has ample free parking. There are disabled parking spaces and good wheelchair access throughout. The rink may be accessed from an entrance on the lower level adjacent to the car parks outside the Mall or from the Upper Mall of the Shopping Centre. Minibuses and coaches can drop off/pick up from several entrances.

Registration and the Competitors Information point will be located at the car park entrance access on the upper level at the entrance to the curling ice rink and/or the entrance to the

food court and shopping mall. There are separate changing rooms and toilets for Ladies and Men, which are accessed through the curling rink. An additional changing area for skaters who use a wheelchair will be located in a section of the café.

All competitions, awards and opening and closing ceremonies will take place on or at the Braehead curling ice rink. If there is any change of location or time this will be published at the main curling rink.

Braehead Shopping Centre in Scotland is a commercial development located at the former site of Braehead Power Station in Renfrew on the south bank of the River Clyde in Renfrewshire. It is particularly notable for its large shopping centre, arena and leisure facilities.



For general information on the local area please visit <http://intu.co.uk/braehead/centre-information/contact-us>



Accommodation

Braehead and local hotels are easily accessible by taxi from Glasgow Airport. Hotels closest to the rink include:

The Premier Inn Glasgow Braehead Hotel (0.4 miles) 2 Row Avenue, Braehead, Glasgow G51 4BN

The [Glynhill Hotel](http://www.glynhill.com/) – (1.7 miles) <http://www.glynhill.com/>

[Holiday Inn Express Glasgow Airport](http://www.expressglasgowairport.co.uk/) (2.8 miles) <http://www.expressglasgowairport.co.uk/>

Transport from hotel to the rink has to be organised by the skater. The Organising Committee does not pay travel or lodging expenses for the skaters.

Catering

The rink has a food and refreshment area and the rink is adjacent to the Food Court on the Upper Mall. The Food Court has numerous restaurant and food outlets.

Transport

There are ample local public bus transport links to the Braehead Shopping centre.

Taxi firms include:

Southside Radio Cars – 0141 8833333

Canniesburn Radio Cars – 0141 9425555

We understand that taxis who are willing to pick up from Braehead require a pre-arranged location so please take care to ensure that if you need a taxi for your return that you make specific arrangements with the taxi firm. Braehead is very large and there are several entrances so please ensure that you and the taxi are completely clear about which entrance you are using especially for pick up. The Marks and Spencer's entrance is a popular location for pick up.

Medical Services

Braehead has a system for medical emergency aid. There are emergency alert buttons located at rink side and there is direct access to the central control at Intu Braehead who have a system in place for alerting the emergency services and ensuring that the emergency services have speedy access to the rink. The nearest medical centre/hospital is the Queen Elizabeth University Hospital and Royal Hospital for Children 1345 Govan Rd, Govan, Glasgow G51 4TF. The Emergency phone number in the UK is 999.

As a matter of good practice all Inclusive Skating Coaches and Parent/ Guardians should also ensure that all individuals in their team or care complete a Health Information Form and retain a copy at all times during the competition.

Inclusive Skating has several trained Emergency First Aid Volunteers available throughout.

Insurance and Responsibility

The event is covered by third party liability insurance through both Inclusive Skating and NISA. Inclusive Skating has its own insurance policy to cover the event. Inclusive Skating has also taken out the additional insurance available through NISA by virtue of being an Affiliated Association/Club of NISA.

All participants act on their own responsibility. Inclusive Skating and the Inclusive Skating Event Organising Committee accepts no liability or responsibility with respect to bodily or personal injury or for property loss or damage incurred by competitors, facilitators or officials or other participants in any capacity in connection with the Inclusive Skating Event Glasgow 2018 or any part of the event.

It is the sole obligation of each participant, to provide his or her own medical and accident insurance. Such insurance must assure full medical attendance and also the return of the ill or injured person to the home country by air transport or by other expeditious means.

It is a condition of the entry that all the participants (and their parents and/or guardians on their behalf) in the event hereby certify that they are physically fit to participate in the event and have not been informed otherwise by a physician. It is the responsibility of the participant and their parents and/or guardians to notify the Organiser of any change in health condition between the date of close of entries and the competition.

The participant and their parents and/or guardians acknowledge that they are aware of all the risks inherent in figure skating and agree on behalf of themselves and their family to assume those risks. As a condition of participation in the Inclusive Skating Event or any activities incident thereto, the participant and their parents and/or guardians waive any and all rights to claims for loss or damages caused by negligence, active or passive, of Inclusive Skating and the Inclusive Skating Event Organising Committee, and the entry of the skater shall only be accepted on the basis of this waiver.

Eligibility Information

Inclusive Skating eligibility

All skaters entering Inclusive Skating events must either:

1. Have an impairment as provided for in the IS Classification Handbook and provide the necessary supporting evidence. Further information on [classification](#) is available on the website.

Or,

Be a Unified Skater. Unified skaters have no impairment compensation added on to their skating score.

Some events operate on a unified basis, e.g. compulsory figures. Unified inclusion also applies to those who are members of a pair, dance or synchro group or team. Family members of Inclusive Skaters can compete as unified skaters. Unified inclusion will also apply if the skaters have a mental illness or other impairment not covered by Inclusive Skating impairment compensation classification or there are circumstances that are such that they require the supportive environment of the Inclusive Skating event.

2. Have followed a relevant and supervised training program,
3. Be technically capable of competing at the level of competition that they are entering,
4. Abide by all relevant Codes of Conduct at all times.

Inclusive Skating Classification

Classification gives each skater an impairment compensation, depending on how their medical condition(s) affect the ability to learn, practice or participate in ice skating. Information on Classification is available on the [website](#). Skaters who wish further advice on classification please contact margarita.msb@gmail.com

Classification also provides the organizers with information on the needs of the skater. Inclusive Skating will seek to ensure that the needs of the skater are met at all times. Inclusive Skating rules allow the organizers to make all reasonable adjustments necessary to ensure that the Inclusive Skater can take part safely and enjoyably. During classification facilitators can be approved to assist the skater on the ice where this is necessary.

Classifiers will be present at the event for the purpose of classification. Skaters who have not yet been classified should provide the necessary supporting evidence as arranged.

Medical Information should only be communicated directly to the medical classifiers at Classification. Please do not send any information.

Skaters who have already been classified do not require to be reclassified unless there is a material change in their functioning for ice skating. Records of the Whole person impairment compensation (WPI) from previous classifications are kept and are now available on the [Inclusive Skating World Ranking](#) lists for your information.

Classification of skaters will follow the **Inclusive Skating Code of Classification and Inclusive Skating [Classification Handbook](#)**. The Code and Handbook rules are drafted in accordance with the IPC Generic Code on Classification as well as pertinent IPC Rules and Regulations.

Where skaters are fully classified an impairment compensation will be added to their skating score that reflects the specific impairments of the skater.

If skaters meet the minimal criteria for impairment but do not wish or are not able to provide sufficient medical evidence of their impairment the skater will be given a 5% whole person impairment compensation and an impairment result will be calculated accordingly. Such skaters will be given a Review classification status and this will remain in place until the necessary medical evidence is provided to establish a full classification.

Inclusive Skating British Championship eligibility

Inclusive Skaters will be entered in the British Champions where they are

- a British Citizen or Resident in UK continuously for a minimum of 1 year prior to the closing date.
- Meet any age requirements
- Have obtained a full classification assessed under the procedures in the Inclusive Skating Classification Handbook as having an impairment according to the Rondinelli Scale (Guides to the Evaluation of permanent impairment. 6th Edition Ed. Robert D. Rondinelli.

Volunteer (Coach/Escort) eligibility

All volunteers, coaches, chaperones and facilitators should comply with the Inclusive Skating Code of Conduct for Officials.

Volunteers should meet the minimum age requirement of 16 on the date of the Opening Ceremony. Volunteers who are 16 & 17, years of age or younger if they are flower girls or boys or runners should only be assigned to fulfill supervised roles.

Athlete to Volunteer (Coach/Escort) ratio

All skaters must have at least one person to act as a chaperone during the event. The maximum ratio of Athletes to Volunteers (coach/escorts) for this event is 4:1.

Each skater may have accreditation for one coach, one choreographer, all necessary facilitators and 2 parents and or guardians. Please supply names for the purposes of accreditation during the event.

Inclusive Skating Coaches and/or Facilitators

Coaches and/ or Facilitators are responsible for managing the skater during the competition. Coaches and/ or facilitators are also responsible for submitting the planned program content sheet relating to the competition and checking that all individuals are entered in to the correct events and should keep a photocopy of every form that is submitted. Meetings for all coaches and/ or facilitators will be held at Braehead. A notice board adjacent to the rink and the registration desk will be used to advise on competition information and dates and times of any meetings.

Skating and Technical Rules

Events

All participants can enter a maximum of one event in each section. In other words, one compulsory elements, one compulsory figures, one free skating, one solo pattern dance, one free dance, and one pair skating event (compulsory elements and free).

Skaters may enter several synchro group and team events. Skaters must consider the recovery and changing time required and only enter additional events if they have sufficient time.

Competition Format

Each skater performs once in each event. Additional results are generated from the computer by applying the different classifications, age and membership criteria. IS competitions will be split according to Pre-Novice, Basic Novice, Advanced Novice, Junior, Senior and Adult Master).

Sports Rules

The competition will run in accordance with the Technical Handbook 2nd Edition, the Announcement of the event and Inclusive Skating Rules. The Inclusive Skating scoring system will operate with the addition of impairment compensation and the Inclusive Skating consensus judging will be used.

The Inclusive Skating Rules and judging system dramatically reduces costs. The cost of Officials for the 2017 event was 25% of the costs incurred in prior events.

Planned Programme Content Sheets

A planned program content sheet should be returned before the event. The Inclusive Skating planned program content sheet will be used as the marking sheet for the event. Only one form is required for each free dance pair or synchro group or team.

The Technical Panel will call the element as permitted under the rules for that level and this may be different from the element identified in the programme content sheet provided by the skater.

Assistance, Facilitators, Frames and Harness

Please provide the organizers with information of the current and up to date needs of the skater. This applies even if you have already been classified and do not need to be reclassified. There is space for this in the entry form.

Competitors who wish to use a facilitator should identify the name and purpose of the facilitator in the Entry Form. If the facilitator needs to go on the ice (e.g. for the visually impaired skaters) then this should be specified. The facilitator's name must be stated in the competitor's entry form.

The facilitator must keep assistance to the minimum necessary.

There may be more than one facilitator if needed.

Facilitators are only allowed on the ice during competition if approved in advance or at classification.

The facilitator may be provided with a microphone to communicate with the referee during the event where necessary. For further details please refer to the [IS Rules](#) on the responsibilities of Officials.

Skaters may also use a support frame to facilitate their performance if authorised by the classification process. Any support frame must be provided by the skater and is used at the skater's own risk. Classification will only authorise the skater's need for a frame and will not consider or approve the design of the frame itself.

Skaters may also use the harness to take part in the BHF competition at the Time Capsule Leisure Centre, Coatbridge. Skaters wishing to use this facility should specify this in their Entry Form.

Music

Normal speed CD and no rewritable CD.

CD (Compact Discs) format must be handed in at the time of Registration.

Each CD must be properly inserted into a case or CD envelope and clearly show the name of the Skater and Level. Skaters must provide a back-up copy of the music for each programme.

The disc should also show the running time of the music (not the skating time),

The titles, composers and orchestras of the music to be used for the individual programmes, must be listed for each competitor and attached to the official Entry Form for Competitors, or turned in to the Organising Committee at the time of registration.

Maximum Effort Rule

Coaches must ensure that competitors participate honestly and with maximum effort in all competitions. Individuals who are identified as not participating to their full potential with the intent of an increased impairment compensation will be disqualified from the competition.

Uniform, clothing and equipment

Attire must be suitable for athletic performance. Skaters are advised that the use of props is not permitted.

It will be mandatory for skaters to wear their skating competition attire and skates during the Award ceremony, Opening and Closing Ceremony for the purposes of group photographs.

NO TRACK SUITS, SWEATSHIRTS, TEESHIRTS, HATS, CAPS OR ANY OTHER CASUAL ATTIRE WILL BE ALLOWED ON THE ROSTRUM.

Officials decisions

At all times, the Officials decision are final and all individuals must respect all Officials as well as opponents in an appropriate manner.

Classification Protests

Protests will only be accepted from the named coach, regional Head Coach or Head of Delegation, and must be put in writing and submitted **within 30 minutes** of the conclusion of the event in question but before any awards presentations. All protests must be accompanied by a **£20** deposit (which will be refunded if the protest is upheld). Video recordings will not be acceptable as evidence to support a protest and protests relating to an Officials decision will not be accepted. A review process following the Inclusive Skating Code of Classification will apply and the decision shall be final.

Results

Results will be posted on the Inclusive Skating website and on a bulletin board at the rink. Results will not normally be announced immediately following each competitive performance.

Skaters skate once in each event and are included in the Inclusive skating results for that level and awarded medals accordingly. Additional results may be generated according to specific disability classification and Nationality.

The first three placed skaters in each inclusive skating event will be awarded medals.

Separate medals/ cups will also be awarded for Inclusive Skating British Championships.

Awards

Awards will be given out in accordance with the Announcement.

Please ensure that all persons wishing to take photographs during the awards ceremony have their accreditation badges permitting the taking of photographs on them at all times. An official photographer will also be available.

Other Information

Registration

Registration will take place at the registration desk where skaters, coaches, facilitators and parents and carers will receive their accreditation for the event. Skaters must leave their music at the registration desk and the coach should hold a spare copy of the music at all times.

Registration will be available throughout the event. Please give volunteers time to set up.

Competition Readiness

Competitors must arrive at the ice entry area at least 15 minutes prior to the start of their event and should accommodate any changes in timetable. Coaches will not be able to gain access to the ice once the competitor is taking part in the warm up and competition. Only facilitators approved during classification are permitted on the ice during competition, A coach can be a facilitator.

Photos/Videos

If individuals wish to take any photos/videos during the competition, they will need to register their camera first at the registration desk. Otherwise, the taking of video and photography within the arena is prohibited. An official photographer may be present at the event. In any event, if parents or guardians wish to video or photograph skaters who are not their own children then they may obtain a video/ photography permit, which will allow them to video/ photograph a named individual(s) from a designated area in the arena. Permission for this may be granted in advance of the event or at the Registration desk during the event. Parents and guardians who are named in the entry form are given permission to take photos/ videos in advance by virtue of the acceptance of the entry of their skater.

By entering the event permission is given to Inclusive Skating to use an athlete/unified partners' name and any photos or videos taken of them in the press or for publicity to promote Inclusive Skating. If this permission has not been given for an athlete, it is the responsibility of the Head Coach to notify the Event Manager in advance so that appropriate action can be taken. As all skaters are videoed skaters during the event those who do not consent will not be permitted to skate in the event.

All videos and photos will be available to download from the Inclusive Skating YouTube channel and the event may also be livestreamed. Details of video and photo distribution will be distributed upon request during and after the event.

Publicity Waiver

Skaters and their facilitators, coaches, families, carers and guardians hereby acknowledge and consent to the fact that skater's photos, information and results will be published, and parts of the event may be televised for showing on a worldwide basis and/or made available on the Inclusive Skating social media platforms and website. (Confidential medical information will not be disclosed.) Skaters their parents/guardians and coaches hereby certify and warrant that the music and choreography presented and used by the Competitors have been fully cleared and authorised for public use and consent to use of his or her name, biography and likeness on or in connection with any television or radio programme broadcast and re-broadcast throughout the world, motion picture, print media or the advertising and publicising of such programme, without further clearance or payments of any kind on the side of the Organising Committee, Inclusive Skating, and the relevant television network or broadcasters being required. At the time of registration at the event the skater and all Team Leaders, or other representatives of the skater, club or ISU Member entering, should present a signed compliance. If this is not forthcoming consent will be presumed.

Media Accreditation

Media accreditation may be applied for. Applicants will be asked to produce a DBS or in Scotland a PVG certificate and/or Press Credentials. Media Accreditation will allow photography but only from a designated area in the arena.

Local and national television and press will be invited.

Entertainment

Braehead is adjacent to the Xscape leisure complex and has a wide range of activities available. Dancing on Ice is on Tour in Glasgow and we have 30 seats reserved at SSE Hydro for 15 skaters and 15 carers for the 6.30 show. There is likely to be a high demand for these tickets so please contact Margarita Sweeney-Baird at your earliest convenience if you wish to purchase any of these tickets.

Additional seats can be booked by calling the SSE Hydro box office on 0844 395 4000
Additional activities may be arranged during the morning and early afternoon.

Family Members/Supporters

We welcome all family members/supporters to attend the event and will be providing a specific area for them to view the competition from. The seating area in the café has been improved and additional seats are now available. This area is heated and may be particularly suitable for spectators who need to be seated in a warm environment. Spectators standing in the area in front of the café are requested to avoid blocking the view of spectators who are seated in the café spectator area.
The Family Co-coordinator for the event is Margarita Sweeney-Baird

Anti-Doping

An anti-doping control will not necessarily be carried out during the competition. However, Competitors are advised that they should always act in accordance with the WADA Anti-Doping Code and the regulations of UK Sport. For all skaters over 18 years of age, it is a condition of entry to all events and competitions, that they are willing to participate in anti-doping at that event. Parents / Guardians of skaters under 18 are required to sign the Parental Consent Form.

Organisation

The organisation of the competition is the responsibility of Inclusive Skating, and it reserves the right to take any measures, as to the running of the event necessary to ensure that the competitions run smoothly.

Coaching and Instruction

Practice Ice will be available and all coaches and Facilitators are welcome to coach and assist their skaters. Please provide names for the purposes of accreditation.

International Competition Qualification

This event will be an event through which athletes can qualify to be considered for selection to represent Inclusive Skating for future skating events.

A big thank you to our event supporters

Intu Braehead

Genetic Disorders UK (Jeans for Genes)

Hannah Lee and the Lee Family (various donations)

Margarita Sweeney-Baird

Donors who have contributed scholarship entry to the event

All our Classifiers, Judges and Officials, Volunteers who do not charge for their time